

18 November 2013

Dear Councillor

MUSEUM MANAGEMENT WORKING GROUP

A meeting of the Museum Management Working Group will be held at the School Room, Saffron Walden Museum on **Wednesday 27 November 2013 at 6.00 pm.**

Yours faithfully

JOHN MITCHELL

Chief Executive

**A G E N D A
P A R T I**

1. Apologies for absence and declarations of interest.
2. Minutes of meeting held on 14 August 2013.
3. Curator's report (July – September).
4. Museum Society Report.
5. Store update (verbal report).
6. Museum and castle site update (verbal report).
7. Contingency plans for Museum Jan-Feb 2014 (verbal report).
8. Date of next meeting.
9. Any other items that the Chairman considers to be urgent,

To: Councillors R Chambers, K Eden, D Morson and H Rolfe (Uttlesford District Council members) and to D Laing, R Priestley, P Salvidge and A Watson (Museum Society Limited members).

Lead Officer: Carolyn Wingfield (01799 510640)
Democratic Services Officer: Peter Snow (01799 510430)